

Please fill in the below fields (if applicable):

Pallets	Quantity	Dimensions	Weight
euro pallets one-way pallets industrial pallets			
If EURO pallets, exchange requested?			

Collection Site Conditions:	
Loading ramp on site?	
Truck with tail lift needed?	
Forklift on site?	
Are the devices placed on ground floor ready for collection?	
If not: Lift available that can be used?	
Which Floor are the products on?	
Are there any steps / obstacles on the way to the truck?	
Is a second man needed to assist the driver during the collection?	
Is packaging material needed?	
Are there any special rules in order to enter the premises (ID, advance notice of a visit)?	
Is there any size limitation as far as the TRUCK SIZE AND WEIGHT is concerned?	

Specials:	
Opening hours:	
Requested pick up date (cannot be guaranteed):	

Please fill in the below details on the day of collection. Thank you in advance to send it back to Hewlett Packard Partner via e-mail.

The above mentioned products have been picked-up on: _____

by Carrier / On behalf of carrier: _____

On behalf of: Hewlett Packard Enterprise.

Date, signature Carrier

Date, signature Customer

Process: The carrier gets in contact with the customer few days before collection in order to agree the exact pick up details. On the day of collection, the Carrier contacts the above mentioned person to inform about the upcoming collection.